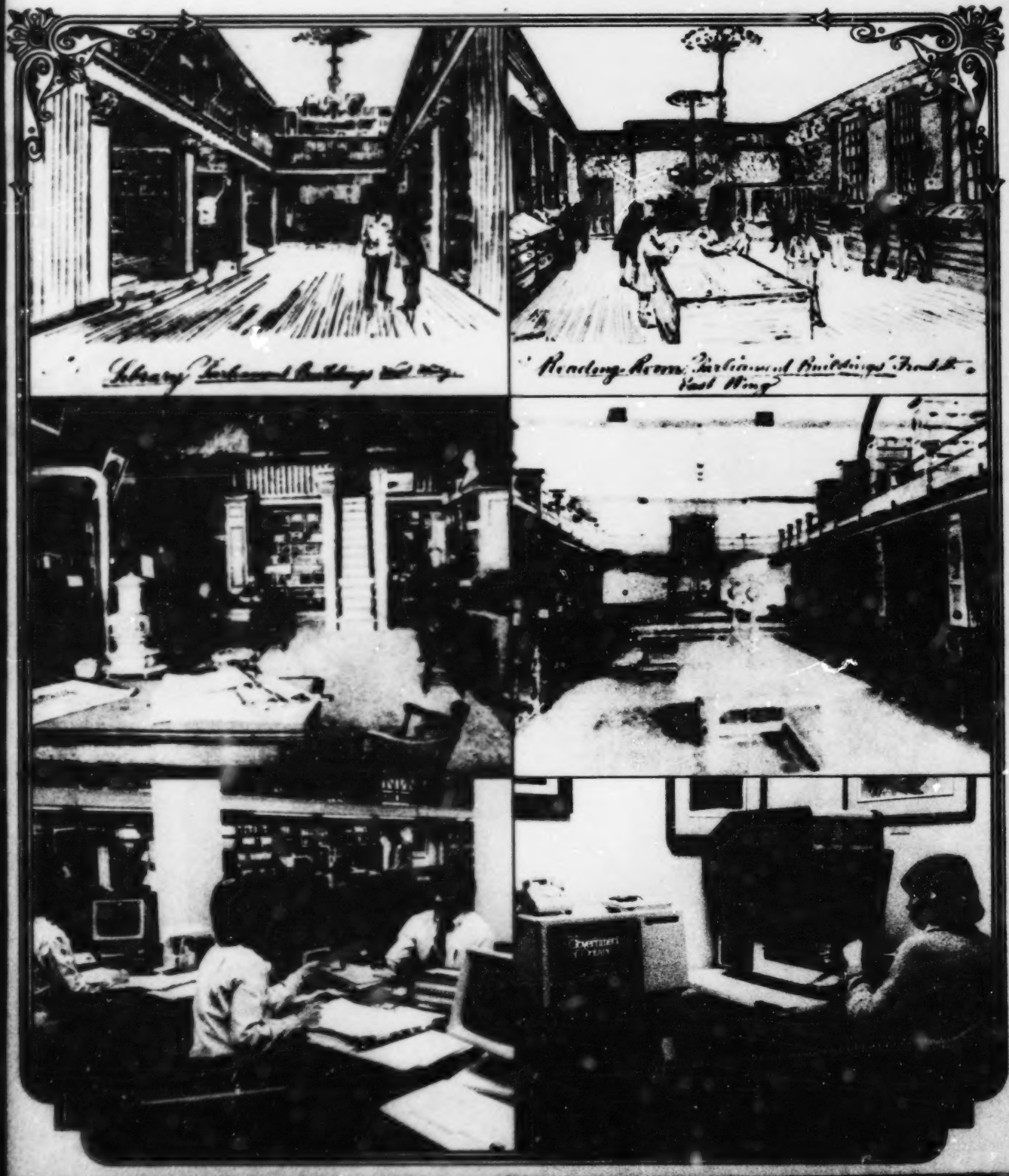
Ontario

Legislative Library

Annual Report of the Director 1983/84



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Ontario

Legislative Library

Annual Report of the Director 1983/84

Toronto 1984

Cover Illustrations

The Legislative Library has provided service to legislators from a number of locations during its long history:

Top Left: Legislative Library, West Wing, Parliament Buildings, Front Street, 1832-1867.

Top Right: Reading Room, Legislative Library, East Wing, Parliament Buildings, Front Street, 1832-1867.

Middle Left: Legislative Library, Parliament Buildings, Front Street, circa 1882.

Middle Right: Legislative Library, West Wing, Parliament Buildings, Queen's Park, 1893-1909.

Lower Left: Mary Faulkner (L) and Susanne Hynes (R), librarians, Information and Reference Services, provide reference service to Mac Penney, researcher, Government Members' Service Bureau. (North Wing, Legislative Building, Queen's Park.)

Lower Right: Ann Benson, clerk, Information and Reference Services, operates the microfiche reader/printer. To her left is the Telidon terminal. (North Wing, Legislative Building, Queen's Park.)

Copies of this Annual Report are available from the Ontario Legislative Library, Legislative Building, Queen's Park, Toronto, Ontario M7A 1A2.

Ontario

Office of
the Director

Legislative Library,
Research and
Information Services

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1 May 1984

The Honourable John M. Turner, M.P.P.
Speaker of the Legislative Assembly of Ontario
Legislative Building
Queen's Park
Toronto, Ontario
M7A 1A2

Dear Mr. Speaker:

I have the honour to present the Annual Report of the Director of the Legislative Library, Research and Information Services for the year ended 31 March 1984.

This Report is submitted pursuant to Section 105 (a) of the Standing Orders of the Legislative Assembly dated August 1981.

Respectfully submitted,

R. Brian Land

R. Brian Land
Director

Ontario Legislative Library

Senior Staff, 1983/84

Director	R. Brian Land, B.A., M.A., B.L.S., M.L.S.
Executive Coordinator	E. Patricia Hay, B.A., B.P.H.E., B.L.S., M.L.S.
Head, Collections Development	Thora K. Clarkson, B.A., B.L.S.
Head, Technical Services and Systems	Pamela Stoksik, B.A., B.L.S.
Manager, Checklist and Catalogue Service	Linda L. Reid, B.A., B.L.S., M.L.S.
Head, Information and Reference Services	Mary E. Dickerson, B.A., B.L.S., M.L.S.
Manager, Press Clipping Service	Christine Landry, B.J.* Karen Wierucki, B.A., M.L.S.**
Chief, Legislative Research Service	Linda M. Grayson, B.A., M.A., Ph.D.

* **Resigned 30 January 1984.**

** **Appointed 26 March 1984.**

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Historical Note

The Ontario Legislative Library is the lineal descendent of the parliamentary libraries of Upper Canada (1792-1841) and of the United Province of Canada (1841-1867). Since Confederation, it has been administered successively by the Speaker (1867-1921), by the Minister of Education (1921-1964), by the Provincial Secretary (1964-1972), and by the Minister of Government Services (1972-1976). On 1 April 1976, the Legislative Library became a branch of the Office of the Assembly under the authority of the Speaker.

The Goal of the Library

The goal of the Legislative Library is to provide information, reference and research services to the Members of the Legislative Assembly, their staff and senior officers of the Assembly. It strives to achieve this goal by selecting, acquiring, cataloguing and servicing the books, periodicals, newspapers, government publications, reports, microforms, press clippings, and other materials in order to enable MPPs to carry out their legislative responsibilities in the most effective and efficient manner.

Legislative Assembly of Ontario

Standing Order 105

August 1981

XVIII LIBRARY

Director's report

105.(a) The management of the Library, including regulation of admission, Library hours, and security and preservation of the collection, is the responsibility of the Director of Library Services, subject to such special orders as he may receive from the House, and the Director shall make an annual report to the House.

Catalogue

(b) A catalogue of the books belonging to the Library shall be kept and the reports thereon included in the Director's annual report.

Ontario Legislative Library

List of Appointments

1867 - 1869 No appointment.

1869 **Donald Bethune** appointed from 22 March to 30 June 1869.

1869 - 1870 **Alexander Gordon** appointed Librarian November 1869; died September 1870.

1870 - 1872 No appointment.

1872 - 1881 **Samuel James Watson** appointed Librarian 1 July 1872; died 1881.

1881 - 1883 **Rev. William Inglis** appointed Librarian 16 November 1881; resigned 30 November 1883.

1883 - 1892 **William Houston** appointed Librarian 1 December 1883; resigned 1892.

1892 - 1896 **William Thomas Rochester Preston** appointed Librarian 1 December 1892; resigned 1896.

1896 - 1921 **Avern Pardoe** appointed Librarian 1896; retired 1 February 1921.

1921 - 1935 **Arthur Trollope Wilgress** appointed Librarian 1921; retired 30 September 1935.

1935 - 1936 **Robert A. Croskery** appointed for seven months.

1936 - 1939 **James John Talman** appointed Acting Librarian 1936; resigned 30 July 1939.

1939 - 1947 **Edith Mabel King** appointed Acting Librarian 1939 and Librarian 1944; died 1947.

1947 - 1963 **Mildred Alys Fraser** appointed Acting Librarian 1947 and Librarian 1949; retired 31 August 1963.

1963 - 1973 **Jean Rodgers Kerfoot** appointed Librarian 1 September 1963; retired 30 April 1973.

1973 - 1977 **Doris Evelyn Wagg** appointed Acting Librarian 1 May 1973 and Librarian 1 September 1974; resigned 30 June 1977.

1977 - 1978 **Eileen Patricia Hay,** Senior Librarian, placed in charge from 1 July 1977 to 31 August 1978.

1978 - **Reginald Brian Land** appointed Director 1 September 1978.

SOURCES:

Olive M. Bright, "Brief Outline of the Ontario Legislative Library" (Toronto: Legislative Library, 1946), 7 p. Typescript.

Ola A. Cudney, **A Chronological History of the Legislative Library of Ontario** (Ottawa: Canadian Library Association, 1969), Occasional Paper No. 78. 36 p.

Those who have been in charge of the Ontario Legislative Library include: Top, L-R, **Rev. William Inglis** (1881-1883), **William Houston** (1883-1892), **Avern Pardoe** (1896-1921); Middle, L-R, **James J. Talman** (1936-1939), **Mildred A. Fraser** (1947-1963), **Jean R. Kerfoot** (1963-1973); Bottom, L-R, **Doris E. Wagg** (1973-1977), **E. Patricia Hay** (1977-1978), **R. Brian Land** (1978-).

Introduction

The year under review began auspiciously with the installation on 9 April 1983 of the online catalogue module of the Geac Library Information System, the first such installation in Canada. By the end of March 1984, more than 23,500 bibliographic records had been entered in the online catalogue. Other highlights of the year included the reorganization of the U.S. government publications and the map collections; the inauguration in September 1983 of automated production of the **Monthly Checklist of Ontario Government Publications**; publication of the Library's bicentennial project, a three-volume reference work entitled **Legislators and Legislatures of Ontario, 1792-1984**; the streamlining of Press Clipping Service work procedures; and an increase of more than 16 percent in research projects undertaken for committees of the Legislative Assembly. Details of these and other developments are described in this report.

A review of four Legislative Library services for the period from January to November 1983 revealed that 121 MPPs, or 96.8 percent, had used one or more of the services. The services examined and the number and percentage of MPPs using them are as follows: Information and Reference Services - 108 of 125 MPPs (86.4 percent) made requests; Legislative Research Service - 86 of 125 MPPs (68.8 percent) made requests (excluding requests made by committees); Press Clipping Service - 80 of 141 clients (56.7 percent) are MPPs; and **Periodical Contents** (a current awareness service) - 31 of 85 clients (36.5 percent) are MPPs. The results of this review are especially gratifying because they indicate that almost all MPPs are making use of the services offered by the Legislative Library.

Collections Development

The Collections Development section of the Library was established in 1979. Its responsibility is to select books, reports, serials and other materials to meet the information and research needs of the Library's clientele, to monitor collection use, to develop and revise selection and retention policies, and to withdraw systematically materials no longer required.

During the past year, the Library has added many new Canadian law texts and commentaries as well as loose-leaf reporting services and other legal serials dealing with family law, health care, privacy, and the Charter of Rights. Bioethics and the management of toxic wastes were again selection priorities, while a new area of buying interest was the control and use of water resources in North America. Continued demand from Members warrants the purchase of Ontario local histories, and more than the usual number were acquired during the past year. Frequently, these items appear in the catalogues of antiquarian booksellers and, if not purchased promptly, the opportunity to acquire them might not recur.

The Library is generously supported by its users and the past year was exceptional. Some 12,500 government publications and 2,500 books were received as gifts, about one-third of which were added to the collection. Among the donors were the Speaker of the Legislative Assembly, the Office of the Deputy Premier, several Members, and the caucus research offices. A gift from the Great Library of the Law Society of Upper Canada enabled us to fill some gaps in our collection of early provincial **Journals** and **Sessional Papers**.

The collection of U.S. government publications is being reviewed and rationalized. The 80 percent cutback in the exchange and gifts program of the U.S. government prompted a lengthy review of needs by a joint Collections-Reference committee. The objective is to assemble, through gifts or purchase, a collection of U.S. government serials and monographs to meet current and expected user needs. Unfortunately, many needed U.S. government serials which were formerly received free of charge must now be purchased.

The Library's map collection was reorganized and updated during 1983 with student assistance. Topographic coverage for all of Ontario is now complete at the 1:250,000 scale. Street maps have been ordered for major Ontario and Canadian cities together with road maps for each province. Thematic maps include provincial and federal electoral maps and selected historical maps of Ontario. A classification system was developed in-house. Maps extraneous to our own collection were donated to the map libraries of the Archives of Ontario and the University of Toronto.

The reorganization of the U.S. government publications and the map collection were the main reasons for the unusually high volume of materials withdrawn from the Library during the year. In addition, the review of the entire periodical collection was continued, resulting in withdrawals and shipment to the Metropolitan Toronto Library and other libraries and a consequent decline in the number of bound periodicals held by the Library. As always, libraries of the Government of Ontario were given first option on withdrawals. Papers on anthropology and the natural sciences were donated to the University of Toronto, while a collection of NASA reports found a more appropriate location in the University's Institute for Aerospace Studies. An old collection of textbooks authorized by the Ministry of Education was donated to the Archives of the Toronto Board of Education.

In addition to an important collection of pre-Confederation books and legislative papers, the Library is fortunate to own some valuable early foreign imprints, mainly law and travel books. During the summer of 1983, some 1,200 rare, scarce or intrinsically valuable works were identified and moved into locked locations within the Library. Selected works restored and/or rebound by hand include our earliest volumes of the **Upper Canada Gazette** and the **Statutes of Upper Canada.**

The physical preservation of the collection has become an ongoing concern for Collections Development. All libraries face the problem of acidic paper deterioration and ageing of adhesives and leather. The soft calf leather used for quality bookbinding during the 19th century decays into a dust known as "red rot" which is harmful to adjacent books because of the chemical compounds it contains. As an interim measure, many of the Library's lesser-used 19th century books have been encased in acid-free wrappers or boxes. A conservation area has been set up within the stacks for book repair by a Collections Development technician trained at the Archives of Ontario, and selected fragile items of Canadiana are being sent out to professional conservators and design binders for treatment. The Library is indebted to John P. Barton, Head Conservator of the Archives of Ontario, for training and advice in helping to get a modest conservation program under way. In order to give the collection optimum care, the conventional fluorescent lighting in the stacks is being replaced with

full spectrum lighting designed to prevent fading and heat damage to books.

Technical Services and Systems

The Technical Services and Systems section is concerned with the acquisition, bibliographic control and processing of materials added to the collection, as well as the development and maintenance of the Library's Automated Support System.

The 1983/84 fiscal year began auspiciously with the installation of the online catalogue module during the weekend of April 9 and 10. Some minimal problems were encountered concerning conversion of holdings statements but these were resolved relatively quickly and the online catalogue stabilized. The new catalogue module includes traditional access points such as author, title and subject, in addition to a combined author/title index, keyword indexes for author, title and subject, and a variety of number indexes such as call number and government document number. At the end of March, 1984, there were 23,589 bibliographic records in the online catalogue.

Major problems were encountered, however, with the software for the data entry portion of the Library's programs. As a result, staff were unable to enter bibliographic records for a two-month period in April and May of 1983. Problems in November with the same software again resulted in two weeks of downtime. This meant that data entry staff spent most of the year playing "catch-up" in order to minimize the effects of this downtime on cataloguing production. It is gratifying to report that cataloguing statistics for 1983/84 show a slight increase over 1982/83.

As part of the continuing development cycle of the Automated Support System, staff began to code and input records to create the Library's machine-readable authority file. When operational, this authority file will work in tandem with both the data entry and online catalogue portions of the System. It will expedite the cataloguing process and enhance the enquiry features of the online catalogue. A significant

amount of conversion remains to be done in the authorities area; this work will continue throughout 1984/85. As of March 30, 1984, there were 4,456 records in the authorities data base. When the initial conversion of the manual authority file is completed, it is estimated that the number of records will total approximately 12,000.

The creation of bibliographic records for legislative materials continued during 1983/84. Areas completed included: pre-Confederation commissions of inquiry for Ontario, Ontario standing committees and select committees, federal and provincial journals, debates and gazettes, and appendices to the federal journals. The Ontario government serials project, which began in 1982/83, was also completed.

In the area of acquisitions, the number of orders placed showed an increase of 40 percent over 1982/83. This is partially explained by the necessity to purchase more government publications, particularly from the United States. The decrease in the number of government publications received reflects the overall downward trend in government publishing. It is also indicative of ongoing changes and adjustments in the United States government's exchange and gifts program. The changes in that program began in the 1982/83 fiscal year, but should stabilize during 1984/85.

In summary, 1983/84 continued the pattern of change and development for the Technical Services and Systems section. This pattern promises to continue during 1984/85 as enhancements to the Geac software are installed and retrospective conversion of bibliographic and authority records into machine-readable form is continued.

Checklist and Catalogue Service

The Checklist and Catalogue Service is responsible for cataloguing all Ontario government publications issued by ministries and other bodies designated as Schedule I agencies. This information is disseminated to the public through checklists and catalogues published by the Ministry of Government Services and by Cataloguing-in-Publication data.

The **Monthly Checklist/Liste mensuelle** provides ordering information for all titles released during the month. In January 1984, a separate French-language section was added to each issue in order to provide access and ordering information in French for French-language materials on a monthly basis. Until December 1983, this had been done by a separate French-language quarterly publication, which then ceased publication. The access to French-language materials will be further improved during the coming year by the addition of a subject index in French. The **Annual Catalogue** serves as a bibliography of the material listed in the twelve monthly checklists and also incorporates additional information and consolidations.

The over-all cataloguing statistics declined slightly during the last year, mainly as a result of decreased government publishing. Another contributing factor was the change at the beginning of the last quarter in the way of handling French-language materials. Instead of two catalogue records for each item, one for the **Monthly Checklist** in English and one for the quarterly publication in French, a single French-language record was created for the new section of the **Checklist.**

The Checklist and Catalogue Service is in the process of changing from a manual operation to automated production of its publications. Since August 1983, all catalogue records have been input to the Library's Geac automated system. Computer programs have been designed to extract the relevant records from the system for each **Monthly Checklist.** At present, Geac is developing programs to produce the **Annual Catalogue.** The Checklist staff are working closely with systems staff in setting specifications and evaluating the software at each stage of development. A computer tape containing the records for a particular **Monthly Checklist** is sent each month for automated typesetting. The computer-produced index in each publication provides references to the actual catalogue record, a great improvement over the former manually-produced index which referred to page numbers only. Items appearing in the checklists for the first seven months of 1983 have been coded for the automated system and are currently being input. When this is done and software development completed, data for the **Annual Catalogue** for 1983 will be extracted and formatted by the Geac system.

The Cataloguing-in-Publication program expanded from 34 titles in 1982/83 to 50 titles in 1983/84. Ontario government publications are catalogued by the Checklist and Catalogue Service before they are published, and the cataloguing data is then printed in the publication itself as well as being included in computer systems and bibliographies issued by the National Library of Canada. This program provides publicity for Ontario government publications and is of great assistance to libraries.

In order to improve access to significant Ontario government publications with limited distribution, the Checklist and Catalogue Service staff arrange for such documents to be microfiched. The microfiche are then sold by Publications Services, Ministry of Government Services, the unit responsible for distributing most of the items listed in the **Monthly Checklist**. The Service is also responsible for administering the international standard number programs (ISBN/ISSN) for Ontario government publications, which are a great help to the publishing, bookselling, and library communities.

Information and Reference Services

The Information and Reference Services section responds to requests for information and makes available books, periodicals and materials to Members and other Library clientele. The number of reference inquiries and items circulated during 1983/84 remained close to the levels reached in the previous two years. However, the volume of interlibrary loans increased by 27.2 percent and computer-based reference searches by 11.1 percent. These figures are an indication of the increasing complexity of reference inquiries which can only be answered by calling on resources outside the Library's own collection. As well, there has been an increasing demand for up-to-the-minute information which is not available in print form, making it necessary for staff to rely more heavily on telephone calls to obtain information. A review of the reference service revealed that 108 of 125 MPPs requested reference assistance during 1983/84, although usage by MPPs, our primary clientele, declined from 55 percent of total reference inquiries during 1982/83 to 51 percent during 1983/84. Requests from the civil service increased by 8.7 percent during the year.

After many months of intensive research, compiling and editing, the Library's bicentennial project, a three-volume reference work entitled **Legislators and Legislatures of Ontario, 1792-1984,** was published in late March. Prepared by Debra Forman, a librarian on the staff of Information and Reference Services, the publication provides an authoritative chronological listing of members and legislatures as well as information regarding constituencies and elections. The work is supplemented with appendices, tables and indices relating to officers of the House, Premiers and Legislative Councillors.

During 1983/84, Information and Reference Services continued its trend toward greater use of computer technology to support reference functions. The installation of the Geac online catalogue on 9 April 1983, established a landmark for reference staff members, who for the first time had subject access to the Library's government publications collection. All reference desk staff were trained to use the IBM PC for commercial database searching and, by December, staff were downloading selected searches for off-line printing. The ability to search at higher speed and to download searches for review off-line will result in lower searching costs over time. During the Fall, Ann Lessard, a University of Toronto Faculty of Library and Information Science practicum student, worked with Library staff in evaluating DBMS packages appropriate for use in developing a list of current serials and in-house reference files.

Three new database services were added to the seven already available in the Library. Telichart, the Statistics Canada database which uses Telidon technology for graphic display of CANSIM statistical data, was added in September and has been used primarily by Legislative Research Service officers to supplement statistical information provided in research reports to MPPs. BRS, a multi-disciplinary database system, was added in February 1984 in order to provide access to ONTERIS (Ontario Education Resources Information System) documents. EUROLEX, a legal database of English-language British and European law, was added in March 1984. Regrettably, the Library lost access to the New York Times Infobank database in August 1983, when access to this database was restricted to the United States.

Use of the microform collection and microform reader-printers increased dramatically during the year, in part because the Library has been acquiring a larger number of publications in microformat. A major source of growth in this collection was attributable to a shift to microformat by the U.S. federal government exchange and gifts program. Because of this major change in the form of materials in the U.S. government publications collection, two members of the Information and Reference staff were actively involved with Collections Development staff in reviewing the existing hardcopy collection, in making decisions on items to be withdrawn and in selecting items that the Library should continue to receive.

After several years of rapid growth of the periodicals collection, Serials staff, in cooperation with Collections Development staff, began a comprehensive review of titles to decide on appropriate retention periods and to identify gaps or imbalances. As part of the review, work was begun on developing subject and geographic lists of current subscriptions. A periodicals usage survey was conducted between September 1983 and February 1984 and will be used in conjunction with the subject/geographic lists to establish a policy for future growth of the periodical collection.

Two other areas of collection growth have had an impact on Information and Reference Services staff time. As a result of the increase in the number of loose-leaf services on subscription, staff have been spending an average of 60 hours per month filing updates. To provide more complete local news coverage of provincial issues, Current Data File staff increased the number of out-of-Toronto news stories added to the file by 25.6 percent over 1982/83.

During the year, Mary Dickerson, Head of Information and Reference Services, met with caucus research directors to discuss reference services. The discussions provided the opportunity for clarifying a number of library policies and resulted in some suggestions for changes in procedure which have since been implemented. In response to caucus requests, the Library began lending Statistics Canada publications on overnight loan to caucus and Library researchers and extended the closing hour to 6 p.m. on Wednesday during the Session.

Press Clipping Service

The Press Clipping Service supplies, on request, copies of articles on a wide range of topics of current interest appearing in eighteen Ontario daily newspapers and two Ontario financial weekly newspapers. The Service is available to Members of the Legislature, caucus staff and senior staff of the Legislative Assembly.

During 1983/84 the client load remained at the same level as 1982/83. Staff members were encouraged to note that 80 of the 125 MPPs are clients of the Service. Through further refinement of subject codes, the staff was able to reduce the volume of clippings distributed and at the same time provide clients with items that more closely matched their subject requirements. Unsolicited comments from a number of clients indicated that the Service is regarded as very useful.

As of 31 March 1983, 40 clients had elected to receive French-language coverage provided by Ottawa **Le Droit**. During the year, this service was expanded to allow clients the choice of selecting subjects from the subject code list or of continuing to receive all articles clipped from **Le Droit**.

Christine Landry, Manager of the Press Clipping Service since January 1982, resigned effective January 23, 1984, to accept a position with the Office of the Chief Election Officer. During her tenure, she streamlined a number of procedures and developed a more effective subject codes list which improved the Service. Karen Wierucki was appointed as the new Manager on March 26, 1984.

Legislative Research Service

The Legislative Research Service provides research assistance to individual MPPs on request and to committees of the House at the request of their Chairmen. During the past year, the Research Service pushed its capacity to the limit in order to meet the peak demands of individual Members and committees in a satisfactory and timely manner. In total, 431 requests were dealt with during 1983/84 of which

225, or 52.2 percent, originated with individual Members and 150, or 34.8 percent, originated with committees.

Although requests from individual Members declined during the year in absolute numbers, there are two offsetting factors. First, many of the projects requested by senior officers of the Assembly are intended for the use of groups of Members travelling to other jurisdictions on official business or for Members meeting with official delegations visiting Ontario. Second, the trend, noted last year, toward more complex, comparative analyses has continued through 1983/84. In general, the short, straightforward, descriptive approach that typified many requests three or four years ago has given way to more comprehensive and analytical research requests that require a greater time commitment from staff.

Although requests from individual MPPs continue to account for slightly more than half of all projects received, committee assignments dominated the workload during peak periods for two reasons. First, the assignment of staff to a committee requires attendance at all committee meetings. In 1983/84, 273 committee sessions were attended compared to 162 for 1982/83, an increase of 68.5 percent. Secondly, although the drafting of a committee report constitutes one project only, it is not unusual for such a report to take six to eight full weeks of a research officer's time. This past year five such reports were drafted, four of them during the Fall when requests from Members tend to peak.

The Research Service provides full and ongoing support to several committees including Members' Services (Jack Johnson, Chairman), Procedural Affairs (Dick Treleaven, Chairman), and Public Accounts (Pat Reid, Chairman). The Procedural Affairs and Public Accounts committees meet weekly while the House is in Session and schedule more extended meetings during the inter-session period. Research assistance involves the preparation of background materials for the meetings as well as the writing of a draft report to reflect the committee's findings.

The Research Service also provided summaries of recommendations for

the Administration of Justice Committee (Al Kolyn, Chairman), during its deliberations on Bills 100, 122, and 123. Full research support was given to the Committee during its hearings on the White Paper dealing with Loan and Trust Companies. This assistance included drafting the Committee's report. The Resources Development Committee (Bill Barlow, Chairman), received assistance during its hearings and deliberations on the White Paper related to Workers' Compensation. Similarly, the Social Development Committee (Alan Robinson, Chairman) had research support during its hearings and deliberations on Child Abuse as well as during its consideration of the draft Child and Family Services Act. Some assistance was also provided to the Standing Committee on Regulations and Statutory Instruments (George Kerr, Chairman) during its discussion on Bill Pr 13.

Although taxed to the limit throughout most of 1983/84, the Research Service managed to publish two Current Issue Papers and nine Research Reviews on subjects of general interest to legislators. In addition to maintaining and, where possible, enhancing the existing level of service to MPPs and committees of the House, the Research Service has undertaken preliminary work on the preparation of biographical sketches of Speakers of the Legislative Assembly of Ontario since 1867 with the intention of publishing a booklet during the coming year.

Director's Visit to China under Cultural Exchange Agreement

Brian Land, Director of the Legislative Library, was one of a delegation of four Canadian librarians who visited the People's Republic of China from 5 to 17 October 1983, in return for a visit paid to Canada in 1982 by a group of four Chinese librarians under the Canada/China Cultural Exchange Agreement. Other members of the Canadian delegation were Dr. Guy Sylvestre, National Librarian of Canada, who headed the delegation; Hope Clement, Associate National Librarian of Canada; and Douglas McInnes, University Librarian, University of British Columbia.

The trip included visits to libraries and to cultural and historical sights. While in Beijing, the delegation visited the National Library of China, which made the arrangements for the trip, the Chinese Academy of

Sciences (Academia Sinica), the Institute for Scientific and Technical Information of China, and the University of Beijing Library. On 8 October, the delegation was officially received by Chu Xuei-Fam, Vice-Chairman of the National People's Congress, in the Great Hall of the People. Also included in the program were visits to the Great Wall, the Ming Tombs and the Forbidden City.

After five days in Beijing, the delegation flew to Nanjing where visits were made to the provincial library of Jiangsu and to the University of Nanjing. The final leg of the trip included visits to the municipal library in Suzhou and to the Shanghai Public Library and the Shanghai Museum.

The libraries visited have very large collections, principally of Chinese materials, although all of them collect English-language materials extensively. The delegation found the libraries to be heavily used by scholars, students and members of the general public. None of the libraries visited had yet made significant use of computer technology although all expressed interest in learning more about library applications of computers.

En route to China, the delegation made a stopover in Tokyo where it met with officials of the National Diet Library. While in Tokyo, the delegation also paid a visit to the modern new library at the University of Keio.

Ontario Government Librarians' Council

Several members of the Library staff were actively involved during the year in the work of the Ontario Government Librarians' Council, the body that brings together representatives from more than sixty libraries to discuss matters of mutual interest and concern. Brian Land, Director, served as Vice-Chairman of the Council for 1983/84 and was elected Chairman for 1984/85. Linda Reid, Manager of the Checklist and Catalogue Service was elected as a Director of Council for 1984/85. Susan Waintman, Assistant Head of Information and Reference Services and Wayne Burton, library technician in Technical

Services and Systems, served on the Continuing Education Committee for 1983/84, and Mary Dickerson, Head of Information and Reference Services, was a member of an ad hoc group to develop a public relations program for the Council.

Organization and Staffing

An organization chart for the Legislative Library is provided in Appendix B and a staff roster appears in Appendix L. As of 31 March 1984, the regular full-time staff complement totalled 76 as follows: Office of the Director 5; Collections Development 4; Technical Services and Systems 17; Checklist and Catalogue Service 4; Information and Reference Services 22; Press Clipping Service 10; Legislative Research Service 14. In addition, there were 9 unclassified contract positions (6 of them part-time), 6 part-time student positions and 11 summer student positions.

Staff Activities

Members of the staff of the Legislative Library continued to play an active role in the work of outside library organizations. Brian Land, Director, served as President of the Association of Parliamentary Librarians in Canada and initiated that body's first newsletter. He continued as Chairman of the Resource Network Committee of the National Library Advisory Board, as the Canadian Library Association representative on the Book and Periodical Development Council, as a member of the Editorial Board of **Focus**, the magazine of the Ontario Library Association, and as a member of the Auditor General's Audit Advisory Committee for the comprehensive audit of the National Library of Canada. He appeared on a panel on "Freedom of Information: Impact on Society of Libraries," at the annual conference of the Ontario Library Association, 27 October 1983, and addressed students at the Faculty of Library and Information Science of the University of Toronto on "Access to Government Information in Canada" on 8 December 1983 and 15 March 1984. Pat Hay, Executive Coordinator, coordinated the 1983 Cancer/Heart/Diabetes Campaign

and the 1983 and 1984 Red Cross Blood Donor Clinics for employees of the Office of the Assembly.

Pamela Stoksik, Head of Technical Services and Systems, continued to serve on the Canadian Committee on Cataloguing as the representative of the Toronto Chapter of the Special Libraries Association. She spoke about "Budgeting for Automation" at the Spring Workshop of the Toronto Association of Law Libraries, and about the Legislative Library's implementation of Geac online catalogue at the annual conference of the Ontario Library Association and to the University of Waterloo Librarians' Assocation. Lynn Morgan, Systems Librarian, Technical Services and Systems, continued to serve as Secretary of the Ontario Geac User Group and spoke to students in the Systems Analysis course at the Faculty of Library and Information Science, University of Toronto. Lori Erwin, Government Publications Technician, Technical Services and Systems, spoke to the Special Libraries class of the Library Techniques program at Seneca College on "Government Publications".

Mary Dickerson, Head of Information and Reference Services, represented the Library on the House Information Systems Working Group of the Office of the Assembly, and served as Secretary of the Toronto Chapter of the Special Libraries Association for 1983/84. Bob Gardner, librarian, Information and Reference Services, addressed a Toronto Public Library Workshop on Libraries and Microcomputers on 30 May 1983 and a Continuing Education Meeting of the Ontario Government Librarians' Council on "Going Personal with Micros" on 8 December 1983. Eleanor Barnes, librarian, Information and Reference Services, served as Acting Chairperson for the Special Interest Group on Government Libraries at the annual conference of the Canadian Association of Law Libraries in Saskatoon in May 1983.

During 1983/84, the Legislative Library had representatives at the annual conferences of several major library associations. These included the Canadian Association of Law Libraries in Saskatoon, May; the Canadian Library Association in Winnipeg, June; the American Library Association in Los Angeles, June; the Special Libraries Association in New Orleans, June; the Ontario Association of Library

Technicians in Sudbury, May; and the Ontario Library Association in Toronto, October. In order to keep informed of new developments that are of interest to Members and their committees, research officers attended conferences sponsored by the Centre for Policy Alternatives, the Canadian Bar Association, the Canadian Institute of Planners, the Canadian Political Science Association, the McGill-Queen's Industrial Relations Institute and the Ontario Ministry of Industry and Trade. These conferences provide staff the opportunity to attend program sessions on topics of special interest, to meet and consult with colleagues from other libraries and institutions on matters of mutual concern, and to participate in furthering the objectives of the respective associations.

Visitors to the Library

Among the visitors to the Legislative Library during the year were: Professor Xu Buzeng, Research Institute of Information, Academy of Social Sciences, Shanghai, China; Hillas de S.C. MacLean, Parliamentary Librarian, Department of the Parliamentary Library, Parliament of Australia, Canberra; Phillipe Sauvageau, Directeur-général, La Bibliothèque publique de l'Institut canadien, Québec City; Jacques Prémont, Directeur, La Bibliothèque de l'Assemblée nationale du Québec, Québec City; Patricia Cherniack, Government Documents Librarian, and Barbara Kerfoot, Legislative Library of Manitoba, Winnipeg; the Hon. Herbert Swan, Speaker, Dwain Lengenfelter, Opposition House Leader, and Paul Meagher, M.L.A., Legislative Assembly of Saskatchewan; and Bob Elliott, M.L.A. (Grande Prairie), Legislative Assembly of Alberta.

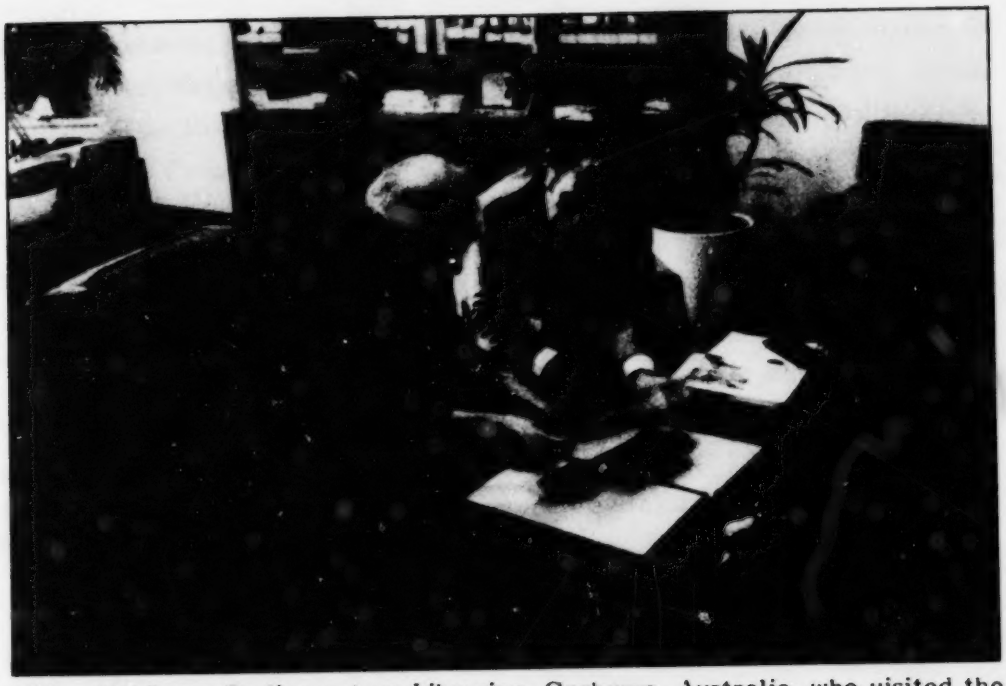
The installation of the Geac online catalogue proved to be an attraction for visitors. Among those who visited the Technical Services and Systems section to see a demonstration of the catalogue module were: Sid Fosdick, Brock University Library, St. Catharines; Marion Wilburn, Coordinator, Library Technician Program, and Geraldine Hughes, Sheridan College, Oakville; Jean Weihs, Course Director, Library Techniques Program, Seneca College, Willowdale; Kaye Kishibe and Helja Khan, Toronto Public Library; George Shirinian, York Public

Library; Duncan McPhee, Metropolitan Toronto Separate School Board; a group from the University of Waterloo Library; librarians from the Ontario Ministry of Correctional Services Library; and representatives from the Ontario Ministry of the Environment.

Appreciation

The Director would like to express his appreciation to the Speaker of the Legislative Assembly, the Hon. John M. Turner, to the Members of the Board of Internal Economy, and to the senior officers of the Office of the Assembly for their cooperation and continuing support of the work of the Legislative Library. A special word of appreciation goes to Christine Landry, who resigned as Manager of the Press Clipping Service in January, for her contribution to that important service.

R. Brian Land
Director



Hillas MacLean, Parliamentary Librarian, Canberra, Australia, who visited the Ontario Legislative Library in July 1983, is shown here (R) with **Brian Land,** Director, examining the manuscript **Journals** of the first session of the First Parliament of Upper Canada, 1792.

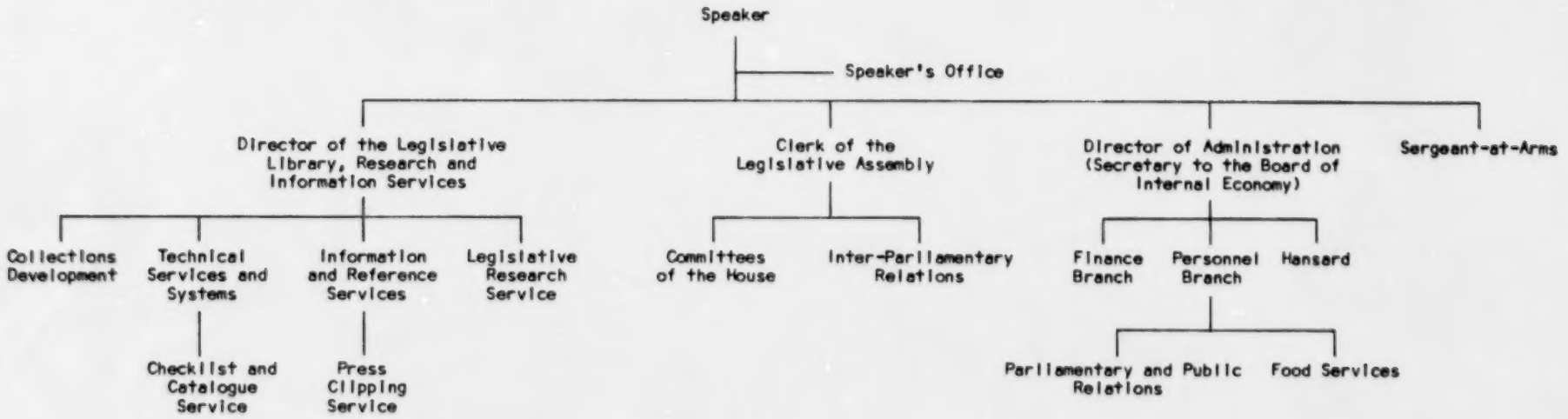
Brian Land, Director of the Legislative Library, was one of a delegation of four Canadian librarians who visited China in 1983. En route to China, the delegation met with **Mashiro Arao,** Director of the National Diet Library of Japan, (far right) and his senior staff in Tokyo.

Dr. Guy Sylvestre, then National Librarian of Canada, **Hope Clement,** Associate National Librarian, **Douglas McInnes,** University Librarian, University of British Columbia and **Brian Land,** Director, Legislative Library, (L-R), examine an ancient scroll at the National Library of China, Beijing.

Mr. Chu Xuei-Fam (3rd from L), Vice-Chairman of the Standing Committee of the National People's Congress, received the Canadian delegation in the Great Hall of the People. **Mr. Ding Zhigang,** Deputy Director, National Library of China, (2nd from R) acted as official host for the group's visit to China.

Appendix A

Administrative Structure: Ontario Legislative Assembly



Note: The Provincial Auditor, Ombudsman/Ontario and the Commission on Election Contributions and Expenses and the Office of the Chief Election Officer report to the Speaker and, for the purpose of financial control, funds and staff complements are approved by the Board of Internal Economy.[1]

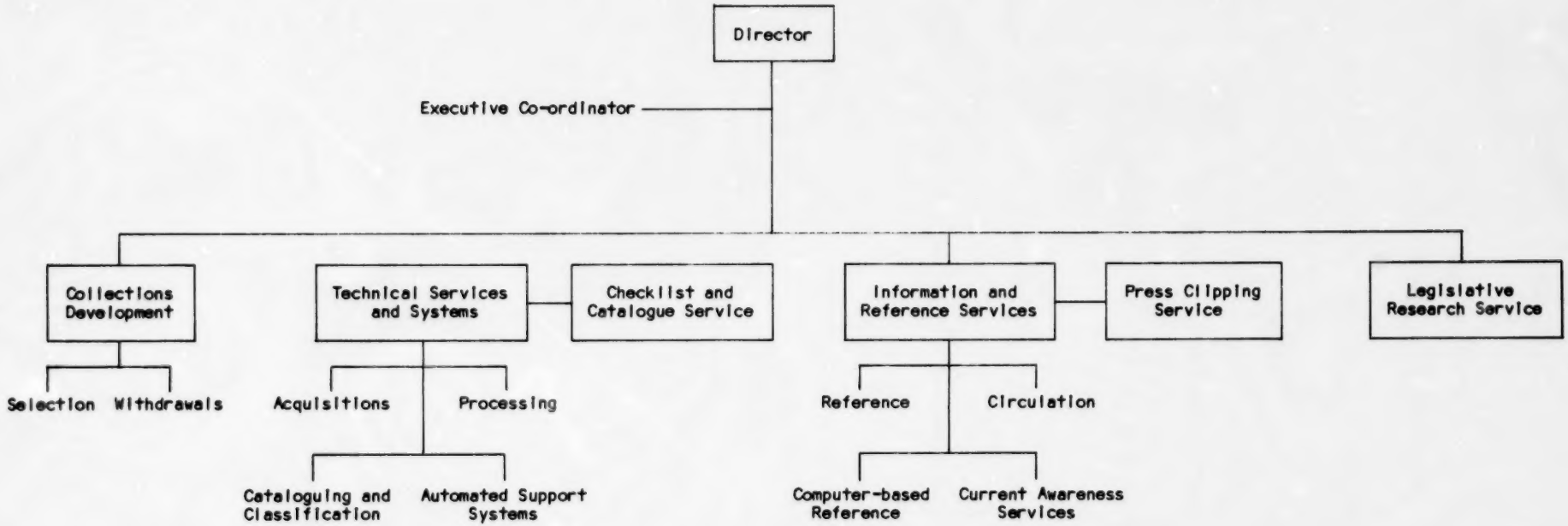
Note: The Clerk of the Legislative Assembly is the Chief Permanent Officer of the House, reporting to the Speaker. The Director of Administration, the Director of the Legislative Library, Research and Information Services and the Sergeant-at-Arms also report to the Speaker.[2]

[1]SOURCE: **Manual of Administration.** Toronto: Office of the Assembly, 1981. p. I-2-1.

[2]SOURCE: **Allowances and Services; A Guide for Members of the Ontario Legislature.** Toronto: Office of the Assembly, 1981. p. [ii].

Appendix B

Administrative Structure:
Ontario Legislative Library



Appendix C

Notable Acquisitions

Loose-leaf Services

Bioethics Reporter: Ethical and Legal Issues in Medicare, Health Care Administration, and Human Experimentation. Frederick, MD: University Publications of America, 1983-.

Canadian Computer Law Reporter. Toronto: Insight Press, 1983-.

Canadian Health Facilities Law Guide. Don Mills, Ont.: CCH Canadian, 1983-.

Canadian Industrial Incentives Legislation. Toronto: Butterworths, 1982-.

Canadian Sentencing Handbook. Ottawa: Canadian Association of Provincial Court Judges, 1982-.

Charter of Rights Decisions. Vancouver, B.C.: Western Legal Publications, 1982-.

Ontario Annotated Family Law Service. Toronto: Butterworths, 1978-. Library has: 1983-.

Serials

Administrative Law Reports. Agincourt, Ont.: Carswell, v. 1, 1983-.

Biotechnology. New York: Nature Publishing Company, v. 1, 1983-.

Bulletin of Legal Developments. London: British Institute of International and Comparative Law, no. 1, 1966-. Library has: no. 1, 1983-.

Canadian Taxpayer. Don Mills, Ont.: De Boo, 1979-. Library has: v. 5, no. 8, 1983-.

Northeastern Environmental Science. Delmar, N.Y.: Northeastern Science Foundation, v. 1, 1982-.

Privacy Times. Washington, D.C.: Privacy Times Inc., 1981-. Library has: v. 3, no. 1, 1983-.

Raw Materials Report. Stockholm, Sweden: Raw Materials Group, 1981-. Library has: v. 2, no. 1, 1983-.

Victimology: An International Journal. Arlington, VA: Victimology Inc., 1976-. Library has: v. 7, 1982-.

Appendix D

Estimates and Expenditures
($000s)

	Fiscal Year 1981/82	Fiscal Year 1982/83	Fiscal Year 1983/84
Estimates			
Salaries and Wages	$1,355.0	$1,801.5	$1,998.5
Employee Benefits	218.0	288.4	328.7
Transportation and Communications	24.3	39.1	42.6
Services	278.7	249.6	287.3
Supplies and Equipment	482.2	412.1	439.8
Recoveries	(2.0)	(1.2)	(1.2)
TOTAL	$2,356.2	$2,789.5	$3,095.7
Expenditures			
Salaries and Wages	$1,386.7	$1,715.9	$1,953.6
Employee Benefits	183.8	228.1	267.6
Transportation and Communications	17.4	23.2	28.5
Services	236.4	163.5	194.1
Supplies and Equipment	517.3	436.7	511.1
Recoveries	(2.2)	(2.6)	(3.1)
TOTAL	$2,339.4	$2,564.8 [1]	$2,951.8

1 Revised.

Appendix E

Statistical Summary: Collections

	31 March 1982	31 March 1983	31 March 1984	Percentage Change 1982/83 - 1983/84
Library Holdings				
Volumes				
Monographs	76,468	76,988	77,052	0.1
Government Publications[1]	n/a	n/a	n/a	---
Periodicals (bound)	10,267	8,904	8,650	(2.9)
Current Data File				
Files	1,707	1,807	1,891	4.6
Microforms				
Microfiche (sheets)	346,132	422,384	483,590	14.5
Microfilm (reels)	5,996	6,499	6,938	6.8
Audio-visual Materials				
Videotape Cassettes (programs)	153	323	409	26.6
Sound Cassettes	29	47	35	(25.5)
Films	1	1	1	0.0
Maps	1,512	1,714	1,754	2.3
Serials Currently Received [2]				
Periodicals	702	762	794	4.2
Newspapers	293	295	293	(0.7)
Other Serials	1,137	1,238	1,383	11.7

	Fiscal Year 1981/82	Fiscal Year 1982/83	Fiscal Year 1983/84	Percentage Change 1982/83 - 1983/84
Bibliographic Searches (titles)	8,781	7,831	7,694	(1.7)
Gifts Processed (volumes)	12,154	13,000	14,658	12.8

1 The Legislative Library has tens of thousands of government publications but has not done a volume count in recent years.

2 Titles, including microforms

Appendix F

Statistical Summary: Technical Services

	Fiscal Year 1981/82	Fiscal Year 1982/83	Fiscal Year 1983/84	Percentage Change 1982/83 - 1983/84
Acquisitions				
Orders Placed	2,841	2,793	3,913	40.1
Items Received:				
Books (volumes)	3,991	2,232	2,677	19.9
Serials (titles)	295	164	232	41.5
Newspapers (titles)	9	2	4	100.0
Government Publications (items, excluding microforms)	62,190	59,692 [1]	50,235	(15.8)
Microfiche (sheets)	41,964	76,252 [1]	61,624	(19.2)
Microfilm (reels)	764	747	439	(41.2)
Videotapes (cassettes)	22	0	0	---
Other - Maps	148	218	130	(40.4)
Other - Sound Cassettes	1	18	13	(27.8)
Withdrawals				
Monographs (volumes)	5,624	1,719	2,613	52.0
Serials (volumes)	1,180	4,117	1,749	(57.5)
Maps	0	16	90	462.5
Government Publications (U.S.)	21,614	0	11,386	---
Government Publications (G.B.)	0	1,865	0	---
Newspapers (bound)	135	747	0	---
Microforms	n/a	0	418	---
Cataloguing				
Items Catalogued				
Books (titles)	2,412	2,496	2,596	4.0
Books (volumes)	2,884	3,213	2,704	(15.8)
Periodicals (titles)	101	157	110	(29.9)
Serials (titles)	212	498	251	(49.6)
Government Publications (titles)	887	7,919	8,439	6.6
Government Publications (volumes)	2,386	17,001	17,177	1.0
Microfiche (titles)	47	14	32	128.6
Microfilm (titles)	17	4	6	50.0
Catalogue Cards Filed	47,771	15,699 [2]	5,540 [2]	(64.7)
Binding				
Items Bound (volumes)	1,396	1,841	2,780	51.0
In-library Processing (volumes)	1,253	1,409	2,545	80.6

1 Totals reflect changes during 1982/83 from hard copy to microfiche format for U.S. Government Publications received.

2 Technical Services files only. Public card catalogue closed 31 December 1981.

Appendix G

Statistical Summary: Checklist and Catalogue Service

	Fiscal Year 1981/82	Fiscal Year 1982/83	Fiscal Year 1983/84	Percentage Change 1982/83 - 1983/84
Items Catalogued	2,803	3,755	3,228	(14.0)
Items Listed in Monthly Checklist	2,217	2,920	2,733	(6.4)
Depository Items	1,172	1,240	844	(31.9)
Items Received from Publications Warehouse	1,657	2,171	2,052	(5.5)
Items Received from Other Sources	560	749	681	(9.1)
Reprints	98	120	61	(49.2)
Microfiche Items	227	548	729	33.0
Education Research Reports (ONTERIS Program)	82	318	460	44.7
Cataloguing in Publication (CIP)	3	34	50	47.1

Appendix H

Statistical Summary: Information and Reference Services

	Fiscal Year 1981/82	Fiscal Year 1982/83	Fiscal Year 1983/84	Percentage Change 1982/83 - 1983/84
Circulation				
Loans:				
Monographs	2,591	3,036	3,406	12.2
Government Publications	3,572	2,638	2,152	(18.4)
Newspapers	215	267	53	(80.1)
Periodicals	1	85	157	84.7
Videotapes	1	0	0	---
Other (Uncatalogued items)	133	287	227	(20.9)
Total	6,513	6,313	5,995	(5.0)
Interlibrary Loans				
Borrowed - Volumes	288	240	351	46.3
Borrowed - Photocopies (items)	537	510	627	22.9
Loaned - Volumes	586	318	360	13.2
Loaned - Photocopies (items)	126	141	200	41.8
Total items (excludes unfilled requests)	1,477	1,209	1,538	27.2
In-Library Use				
Monographs	27,434	25,034	25,804	3.1
Government Publications	57,032	81,922	72,451	(11.6)
Current Data Files Consulted	3,135	3,908	4,203	7.5
Microforms				
Microfiche (sheets)	213	618	1,317	113.1
Microfilm (reels)	1,028	1,363	1,284	(5.8)
Videotapes	14	49	40	(18.4)
Periodicals	8,274	7,492	9,852	31.5
Articles Supplied by Photocopy				
Periodical Contents				
Articles Requested	2,958	4,011	4,038	0.7
Pages Photocopied	20,709	28,061	28,938	3.1
Periodical Selections				
Articles Requested	837	1,246	1,135	(8.9)
Pages Photocopied	7,515	10,711	9,260	(13.5)
Reference				
Inquiries	15,988	15,968	15,103	(5.4)
Computer Searches	798	746	829	11.1
Bibliographies Compiled	40	18	13	(27.8)
Current Awareness Services (Issues)				
Periodical Contents	35	43	48	11.6
Periodical Selections	8	11	12	9.1
Selected New Titles	12	10	9	(10.0)
Courier Service (trips)	1,547	1,217	1,434	17.8
Library Tours (groups)	24	46	38	(17.4)

Appendix I

Statistical Summary: Press Clipping Service

	Fiscal Year 1981/82	Fiscal Year 1982/83	Fiscal Year 1983/84	Percentage Change 1982/83 - 1983/84
Number of Clippings Distributed	1,276,986	1,720,441	1,592,076	(7.5)
Number of Clients (31 March)	131	147	142	(3.4)

Appendix J

Statistical Summary: Legislative Research Service

	Fiscal Year 1981/82	Fiscal Year 1982/83	Fiscal Year 1983/84	Percentage Change 1982/83 - 1983/84
Projects Completed by Source of Request:				
Individual Members	277	273	225	(17.6)
Committees	180	129	150	16.3
Senior Assembly Officials	21	48	51	6.3
Other	10	11	5	(54.5)
TOTAL	488	461	431	(6.5)
Number of Titles of Current Issue Papers Published	12	7	2	(71.4)
Requests for Current Issue Papers	609	922	427	(53.7)
Number of Titles of Research Reviews Published	n/a	7	9	28.6
Requests for Research Reviews	n/a	149	325	118.1
Number of Committee Meetings Attended	n/a	162	273	68.5

Appendix K

Publications

1. Current Issue Papers

Fritz, Helen. **Freedom of Information Legislation in Nova Scotia, New Brunswick, Newfoundland, and Quebec.** C-21. September 1983. 16 p.

O'Mara, James. **Permanent Part-Time Employment.** C-20. April 1983. 11 p.

2. Research Reviews

Corbeil, Laura. **Farm Bankruptcies in Ontario.** R-13. September 1983. 5 p.

Gardiner, Elizabeth. **Toxaphene: The "Recalcitrant" Pesticide.** R-14. November 1983. 6 p.

———. **Urea Formaldehyde Foam Insulation: Update.** R-11. May 1983. 6 p.

Kilpatrick, Michael. **An Automotive Strategy for Canada.** R-15. November 1983. 7 p.

Magnus, Lucy. **Unemployment, Inflation and Restraint.** R-16. November 1983. 8 p.

O'Mara, James. **Federal Budget Process Reform Proposals.** R-8. April 1983. 6 p.

———. **Federal Estimates.** R-9. April 1983. 4 p.

———. **Comprehensive Auditing.** R-12. April 1983. 5 p.

O'Mara, James. **The Office of the Provincial Auditor.** R-10. April 1983. 5 p.

3. Bibliographies and Reading Lists

Forman, Debra, comp. **Ontario Politics and Government.** November 1983. 2 p.

Hourd, Marian, comp. **Drinking Water Quality in Metropolitan Toronto.** April 1983. 3 p.

Hynes, Susanne H., and Forman, Debra, comps. **The Budgetary Process.** April 1983. 6 p.

Krueger, Donald R., comp. **Acid Rain (Part 1).** Revised February 1984. 12 p.

———. **Acid Rain (Part 2).** March 1984. 12 p.

———. **Backbenchers.** Revised May 1983. 4 p.

———. **Business in the House.** April 1983. 3 p.

———. **Closure.** Revised April 1983. 7 p.

———. **Database Management Systems.** April 1983. 3 p.

———. **Office of the Speaker.** Revised February 1984. 11 p.

———. **Part-time Employment.** April 1983. 6 p.

———. **Privileges and Immunities.** Revised May 1983. 4 p.

4. Checklists and Indexes

Krueger, Donald R. **Guide to Canadian Ministers since 1968.** Revised August 1983. 19 p.

5. Serials

Annual Report of the Director, Legislative Library, Research and Information Services, 1982/83. Toronto: 1983.

Catalogue des publications en français du gouvernement de l'Ontario. v. 5, no 1 (mars 1983) - v. 5, no 4 (décembre 1983). Toronto: le ministère des Services gouvernementaux. Compilé et rédigé par le Service de compilation et de catalogage de la bibliothèque de l'Assemblée législative de l'Ontario.

Memo to Members, no. 9, February 1983 - no. 11, March 1984. 3 issues.

Ontario Government Publications Annual Catalogue 1982. Toronto: Ministry of Government Services, c1983. 318 p. Compiled and edited by the Checklist and Catalogue Service of the Ontario Legislative Library.

Ontario Government Publications Monthly Checklist of Titles Received. v. 13, no. 1 (Jan. 1983) - v. 13, no. 12 (Dec. 1983). Toronto: Ministry of Government Services. Compiled and edited by the Checklist and Catalogue Service of the Ontario Legislative Library.

Periodical Contents, no. 139, 1 April 1983 - no. 186, 30 March 1984. 47 issues.

Periodical Selections, v. 5, no. 1, April 1983 - v. 5, no. 11, March 1984. 11 issues.

Selected New Titles, v. 5, no. 1, April 1983 - v. 5, no. 9, March 1984. 9 issues.

Status of Bills, 28 April - 30 June 1983; 19 October 1983 - 18 January 1984. 17 issues.

6. Other Publications

Forman, Debra. **Legislators and Legislatures of Ontario, 1792-1984: A Reference Guide.** March 1984. 3 v.

Gardiner, Elizabeth. "The Provincial Riding of Wellington South to 1867." **Historic Guelph, the Royal City** 22 (August 1983) : 70-91.

———. "Urea Formaldehyde Foam Insulation Update." **Environmental Health Review** 27 (December 1983) : 93-95.

Krueger, Donald R., comp. "Microcomputers & Related Literature: A Bibliography of Recent Publications." **Focus** 9 (August 1983) : 12-14.

Land, Brian. **Directory of Associations in Canada.** 5th ed. Toronto: Micromedia Limited, 1983.

———. "Freedom of Information." Toronto Association of Law Librarians. **Newsletter** 3 (February 1984) : 6-11.

———. "Understanding the New Information Act." **Quill & Quire** 49 (January 1983) : 24-25; also in **CAUT Bulletin** 30 (May 1983) : 15-16.

Appendix L

Staff Roster*

(1 April 1983 - 31 March 1984)

Director's Office

Director:	R. Brian Land, B.A., M.A., B.L.S., M.L.S.
Executive Coordinator:	E. Patricia Hay, B.A., B.P.H.E., B.L.S., M.L.S.
Secretary to the Director:	Joan Shields
	Norma Ferguson, B.A., Acting Secretary (Contract)
Accounts Clerks:	Margaret Chomik
	Sumi Johnson
Budget Adviser:	Sigrid Fromhold-Treu, 1 December 1983 - 31 March 1984 (Part-time; contract)

Collections Development

Head:	Thora K. Clarkson, B.A., B.L.S.
Librarian:	Donna Burton, B.A., M.L.S.
Technicians:	Assunta Molino
	Deborah Salisbury, B.A.
Student Assistants:	Cynthia A. Boyle, 19 October 1983 - 31 March 1984 (Part-time)
	Maureen O'Reilly, 31 January - 31 March 1984 (Part-time)
	Katherine Sharf, 9 May - 26 August 1983
	Brian Tobin, 2 May - 19 August 1983; 19 September 1983 - 31 March 1984 (Part-time)

* Excludes G.O. Temporary Staff.

Technical Services and Systems

Head:	Pamela Stoksik, B.A., B.L.S.
Librarians:	Janice Cole-Mabee, B.A., M.L.S., 1 April 1983 - 31 March 1984 (Contract)
	Richard Dube, B.A., M.L.S., 24 May - 13 July 1983 (Contract)
	Lynn Morgan, B.A., M.L.S.
	Philip M. Oxley, A.B., M.A., M.L.S., Ph.D., 31 October 1983 - 31 March 1984 (Contract)
	Annemarie Toth-Waddell, B.A., M.L.S.
	Andrea L. Trudel, B.A., M.L.S., 31 October 1983 - 31 March 1984 (Contract)
	Marilyn Y. White, B.A., B.L.S.
Technicians and Other Support Staff:	Lynn Allison, Data Entry Clerk, 21 November 1983 - 31 March 1984 (Contract)
	Waltraud Al-Zain, B.A., Cataloguing Assistant
	Christine Broster, B.A., Acquisitions Technician
	Wayne Burton, Cataloguing Assistant
	Dawn Campbell, Data Entry Clerk
	Surita Dey, Acquisitions Technician
	Lori Erwin, Government Publications Technician
	Lynn M. Fawcett, Acquisitions Technician, 17 October 1983 - 31 March 1984 (Contract)
	Julia Jhaveri, B.A., Data Entry Clerk
	Robert Kiddey, Cataloguing Assistant
	Rose Ocampo, B.S.S.W., M.A., Senior Acquisitions Technician
	Lynda O'Connor, Receptionist/Typist
	Donna Smith, Cataloguing Assistant
	Angela Wilke, Senior Government Publications Technician

Technical Services and Systems (Continued)

Student Assistants:	Alison Brown, 19 September 1983 - 31 March 1984 (Part-time)
	Bonnie Brownstein, 16 May - 2 September 1983
	Betty-Ann Kapteyn, 30 September 1983 - 31 March 1984 (Part-time)
	Patricia McKellar, 24 May - 9 September 1983
	Katherine More, 26 September 1983 - 31 March 1984 (Part-time)
	Jane Tuff, 16 May - 2 September 1983

Checklist and Catalogue Service

Manager	Linda L. Reid, B.A., B.L.S., M.L.S.
Librarians:	Carolyn Barnes, B.A., M.L.S.
	Eveline Marron, B.A., M.L.S., 13 June 1983 - 30 March 1984 (Part time; contract)
Administrative Clerk:	Pulver Zajfman
Library Technician:	Donna Stellar
Student Assistant:	Alison Brown, B.A., 30 May - 16 September 1983

Information and Reference Services

Head:	Mary E. Dickerson, B.A., B.L.S., M.L.S.
Assistant Head:	Susan Waintman, B.A., M.L.S.
Librarians:	Eleanor Barnes, B.A., B.L.S.
	Mary Faulkner, B.A., M.S.
	Mary Fisher, B.A., M.L.S. 1 June 1983 - 31 March 1984 (Part-time; contract)
	Debra Forman, B.A., M.A., M.L.S.

Information and Reference Services (Continued)

Robert Gardner, B.A., M.L.S.

Susanne Hynes, B.A., M.L.S., 1 April 1983 - 31 March 1984 (Part-time; contract)

Donald Krueger, B.A., M.L.S.

Marion Rubenstein, B.A., M.A., M.L.S., 1 April - 27 May 1983 (Contract)

Technicians and Other Support Staff:

Rosamond Austin, B.A., Reference Assistant

Ann Benson, B.A., Information and Reference Clerk (Appointed 15 August 1983)

Alastair Boyd, Mus. B., M. Mus., Periodicals/ Microform Technician (Promoted 18 July 1983)

Una Bruce, Clerical Assistant (Retired 31 July 1983)

Roy Calcagno, Reference/Research Clerical Assistant, 17 October 1983 - 31 March 1984 (Contract)

Christine Carmichael, Circulation Technician

Estelita Chan, B.A., M.Ed., Periodicals/ Audiovisual Technician

Denise M. Debney, Senior Word Processor Operator (Transferred from Office of the Director 1 August 1983)

Margherita DiConza, General Clerk/Cleaner

Lorraine Hall, B.A., Current Data File Technician

Marian Hourd, Reference Assistant (Resigned 2 September 1983)

Natalie Litwin, B.A., Reference Assistant

Tamara Mann, Periodicals/Microform Technician (Resigned 15 July 1983)

Nancy O'Shea, Senior Circulation Technician

Mary Jane Park, Reference Assistant, B.A., 3 October - 31 December 1983 (Contract) (Appointed 3 January 1984)

Information and Reference Services (Continued)

Technicians and Other Support Staff (Continued)	Rosa Pierre, Clerical Assistant (Appointed 6 September 1983) (Position transferred from Office of the Director 1 August 1983)
	Rosie Salvo, Senior Current Data File Technician
	Vedi Singh, Current Data File Clerk Assistant
	Mary F. Soplet, General Clerk/Cleaner
Driver/Messenger:	Brian Bailie, 1 April 1983 - 31 March 1984 (Contract)
Student Assistants:	Murray Adams, 16 May - 2 September, 1983, 12 September 1983 - 16 March 1984 (Part-time)
	Aspi Balsara, 9 May - 26 August 1983 (Part-time)
	Lisa Douglas, 19 September 1983 - 31 March 1984 (Part-time)
	Loretta Gillis, 19 September 1983 - 31 March 1984 (Part-time)
	Gina McWade, 1 February - 31 March 1984 (Part-time)
	Mary Ellen Maleki, 24 May - 9 September 1983 (Part-time)
	Trudy Schmidt, 19 September 1983 - February 1984 (Part-time)
	Robert Thomson, 19 September 1983 - 31 March 1984 (Part-time)

Press Clipping Service

Manager:	Christine Landry, B.J. (Resigned 30 January 1984)
	Karen Wierucki, B.A., M.L.S. (Appointed 26 March 1984)
Assistant Manager:	Susan Colley, B.Sc.

Press Clipping Service (Continued)

Clerical Staff:	Erica Bene
	George Britton
	Mary Bull
	Winnifred Cooke
	Nancy Cummings
	Margaret Heslin
	Mary A. Pinto
	Ellie Rodden
Student Assistant:	Susan Byrne, 16 May - 2 September 1983

Legislative Research Service

Chief:	Linda M. Grayson, B.A., M.A. Ph.D.
Assistant Chief:	Robert Gardner, B.A., M.A., Ph.D. (Appointed 9 January 1984)
Research Officers:	Laura Corbeil, B.A., M.A. 2 August 1983 - 31 March 1984 (Contract)
	John Eichmanis, B.A., M.A. (Appointed 1 December 1983)
	Kathleen Finlay, B.A., M.A.
	Helen Fritz, B.A., M.A., 1 April - 4 July 1983 (Contract; appointed 4 July 1984)
	Elizabeth Gardiner, B.A., M.E.S.
	Philip Kaye, B.A., LL.B.
	Michael Kilpatrick, B.Sc., M.P.A. 15 August 1983 - 31 March 1984 (Contract)
	Merike Madisso, B.A., B.Ed., M.A., LL.B.
	Lucy Magnus, B.A., M.A. 13 July 1983 - 9 March 1984 (Contract)
	Peggy Mooney, B.A., M.B.A., 11 November 1983 - 31 March 1984 (Contract)

Legislative Research Service (Continued)

Research Officers (Continued)	James O'Mara, B.A., M.A., Ph.D. (Resigned 8 April 1983)
	Albert Nigro, B.A., LL.B., 16 May - 4 July 1983 (Contract; appointed 4 July 1983)
	Jerry Richmond, B.A., M.A.
Research Assistant:	Elaine Campbell, B.A.
Secretary:	Pirinka P. Macleod
Clerk/Stenographer:	Norma Ferguson, B.A. (Resigned 15 August 1983)
Word Processor Operator:	Elaine Watson
	Virginia Achig, 1 September 1983 - 29 February 1984 (Contract; appointed 1 March 1984)
Student Assistants:	Michael Bach, 9 May - 26 August 1983
	Joanne Nykilchyk, 9 May - 2 September 1983